

## Who Should Attend

Town and village board members, trustees, clerks, and treasurers.

## Teaching Team

Carol Nawrocki, Jann Charette, Lara Carlson and Joe Ruth;  
*Wisconsin Towns Association*

Valeah Foy and Andrea Newman Wilfong  
*Wisconsin Department of Revenue*

Ben Jordan, Steve Pudloski;  
*UW-Madison Transportation Information Center*

Daniel Foth, Philip Freeburg,  
*UW-Madison Extension's Local Government Center*

James Macy, Steve Sorenson, Ryan Heiden and Kyle Gulya  
*von Briesen & Roper, s.c.*

Tim McCumber  
*Town Administrator, Clerk-Treasurer, Town of Merrimac*

Joel Gregozeski  
*Town Administrator, Town of Greenville*

## Comments from most recent Town and Village Workshops

"Always learn something new and useful."

"All the presenters were great! Great info and well-organized."

*As a result of today's program, I will...*

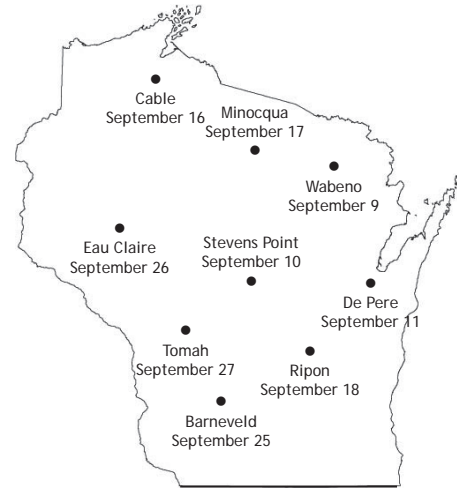
"...be better able to assist in preparing the budget and completing the levy limit worksheet."

"...be better equipped for clerk position."

"...streamline our bid proposal procedure."

"...take info to other board officials."

"...[be] a better supervisor."



- 9/9 **Wabeno:** Potawatomi Carter Casino and Hotel, 700 Hwy 32 N, between Wabeno and Carter.
- 9/10 **Stevens Point:** Holiday Inn Convention Center, 1001 Amber Ave. From I-39, exit #158 onto Hwy 10 heading east.
- 9/11 **De Pere:** The Marq Banquet Center, 3177 French Rd. From north on I-41, exit 157 toward Freedom. Slight right onto Freedom Rd/Cty Hwy-S. First right onto French Road.
- 9/16 **Cable:** Lakewoods Resort, 21540 Cty Hwy M. Eight miles east of Cable on Hwy M.
- 9/17 **Minocqua:** AmericInn/Reulands, 700 US Hwy 51 N. On US Hwy 51 in the heart of Minocqua.
- 9/18 **Ripon:** Royal Ridges of Ripon, 1 Westgate Dr. Follow WI-49 N/WI-23 W. Turn south onto Westgate Dr.
- 9/25 **Barneveld:** Deer Valley Lodge. 401 W. Industrial Dr. US 18/US 151 toward Dodgeville, exit 58 Cty Hwy ID toward Barneveld, left onto W. Business ID/Cty Hwy ID, right onto W. Industrial Dr.
- 9/26 **Eau Claire:** Florian Gardens, 2340 Lorch Ave. From I-94 take exit 68 onto WI-93, turn south toward Eleva, turn right onto Lorch Ave.
- 9/27 **Tomah:** Cranberry Country Lodge, 319 Wittig Rd. Near intersection of US 12 and WI 21 west of I-94.

An EEO/AA employer, UW-Extension provides equal opportunities in employment and programming, including Title VI, Title IX and ADA requirements. Requests for reasonable accommodations for disabilities or limitations should contact the UW-Extension Local Government Center at (608) 262-9960 at least 72 hours prior to the program so that proper arrangements can be made. Requests are kept confidential.

Nonprofit Organization  
 US POSTAGE PAID  
 Madison, Wisconsin  
 Permit No. 658

University of Wisconsin-Extension  
 Community Development Institute  
 Local Government Center  
 702 Langdon Street, Suite 111  
 Madison, WI 53706-1420



Local  
Government  
CENTER



Extension  
UNIVERSITY OF WISCONSIN-MADISON

# 2019 Fall Town and Village Workshops

## 9 Locations Around Wisconsin



Sponsored by:

- UW-Madison Extension's Local Government Center
- Wisconsin Towns Association
- UW-Madison Transportation Information Center
- Wisconsin Department of Revenue
- UW-Madison Extension County Offices

Town and Village Workshops  
September 2019

Name \_\_\_\_\_  
 Position \_\_\_\_\_  
 Town/Village \_\_\_\_\_  
 County \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_  
 E-mail \_\_\_\_\_

I plan to attend the following workshop:

- Monday, September 9: Wabeno
- Tuesday, September 10: Stevens Point
- Wednesday, September 11: DePere
- Monday, September 16: Cable
- Tuesday, September 17: Minocqua
- Wednesday, September 18: Ripon
- Wednesday, September 25: Barneveld
- Thursday, September 26: Eau Claire
- Friday, September 27: Tomah
- Materials only (\$30 per packet)

FEE: \$65 early registration fee (when payment is received seven days in advance of workshop date)  
 \$75 late registration and walk-ins

Fee covers the cost of instruction, materials, snack and lunch. A full refund will be made if notice of cancellation is received in writing, by email, or by fax, seven days prior to the workshop.

No-shows will not receive a refund, but materials will be sent.

Registration: Make check payable to Wisconsin Towns Association and mail to

Wisconsin Towns Association  
 W7686 County Rd MMM  
 Shawano, WI 54166  
 Fax (715) 524-3917

Registration questions? Please email  
 wtowns@wiscetowns.com

For further workshop information call the UW-Extension Local Government Center at (608) 262-9961.

# 2019 Town and Village Workshops Agenda

## General Topics

- 8:00 - 8:15 Registration
- 8:15 - 9:15 Legislative Update  
*Carol Nawrocki, Lara Carlson or Joe Ruth*
- 9:15 - 10:15 Pavement Management and Asset Management Tools for Capital Planning  
*Ben Jordan or Steve Pudlowski*
- 10:15 - 10:30 Break
- 10:30 - 11:00 Pavement Management and Asset Management Tools for Capital Planning, continued
- 11:00 - 12:00 Capital Improvement Planning  
*Joel Gregozeski or Daniel Foth*
- 12:00 - 12:45 Lunch
- 12:45 - 1:45 Public Comment - Dealing with Critics and Disorderly Persons  
*James Macy, Steve Sorenson, Ryan Heiden or Kyle Gulya*
- 1:45 - 2:00 Break
- 2:00 - 3:00 EMS & Fire Shared Services  
*Daniel Foth and Phillip Freeburg*
- 3:00 Evaluations and Adjourn

## Clerks and Treasurers

- 8:00 - 8:15 Registration
- 8:15 - 9:15 Budget Building Basics  
*Joel Gregozeski or Jann Charette*
- 9:15 - 10:15 Municipal Levy Limit Worksheet Reporting  
*Valeah Foy or Andrea Newman Wilfong*
- 10:15 - 10:30 Break
- 10:30 - 11:00 Municipal Levy Limit Worksheet Reporting, continued
- 11:00 - 12:00 Budget: Notices, Resolutions & Adoption  
*Carol Nawrocki, Jann Charette, Lara Carlson or Joe Ruth*
- 12:00 - 12:45 Lunch
- 12:45 - 1:45 Building Your Tax Bill  
*Tim McCumber*
- 1:45 - 2:00 Break
- 2:00 - 3:00 Tax Collection and Settlements  
*Tim McCumber*
- 3:00 Evaluations and Adjourn

To make a request for reasonable accommodations for disabilities or limitations, registrants should contact the Local Government Center at (608) 262-9961 at least 72 hours prior to the program so that arrangements can be made.

*Please note that UW-Madison Extension Local Government Center and Wisconsin Towns Association staff may be taking videos and pictures of the participants at the 2019 Fall Town and Village Workshops. These videos and pictures will be used in a manner consistent with UW-Madison Extension's mission. Your attendance at these events indicates your consent for your image to be recorded and used in this manner.*