

## The Teaching Team

Dan Hill, Kate Lawton, Alan Probst, and Philip Freeburg are specialists at the Local Government Center.

Steve Pudloski and Ben Jordan are faculty at UW-Madison Department of Engineering Professional Development.

Rick Stadelman is executive director and Tom Harnisch is education director at the Wisconsin Towns Association.



**Cable, May 13:** Lakewoods Resort, 21540 Cnty Hwy M. 8 miles east of Cable on Hwy M.

**Rice Lake, May 14:** Turtleback Conf. Ctr., West Allen Rd. Hwy 53 to exit #143, west to 19th St, left on 19th, right on Allen Rd.

**Minocqua, May 12:** AmericInn of Minocqua, 700 Hwy 51 N. On US 51 N. in the heart of Minocqua.

**Eau Claire, May 19:** The Plaza Hotel & Suites, 1202 W. Clairemont Ave. From I-94: Exit #65 (Wi. 37/85N) toward Eau Claire, go 1.3 miles, then left on Clairemont/Hwy 12.

**Wabeno, May 11:** Indian Springs Lodge & Conf. Ctr., Hwy 32 N - between Wabeno and Carter.

**Stevens Point, May 20:** Holiday Inn Conv. Ctr., 1001 Amber Ave. From I-39: Exit #158 at Hwy 10, go east 1 mile, follow signs.

**De Pere, May 21:** SC Grand Banquet & Conv. Ctr., 1250 Mid Valley Dr. From US-41: Exit #163 at Main St. to west frontage rd.

**Tomah, May 27:** Cranberry Country Lodge, 319 Wittig Rd. Exit #143 from I-94, near intersection of US 12 and Wi. 21 west of the interstate.

**Brookfield, May 7:** Best Western Midway Hotel, 1005 S. Moorland Rd. From I-94: exit #301A at Moorland Rd. southbound.

**Ripon, May 6:** Royal Ridges of Ripon, 1 Westgate Dr., Hwy 23 west of Ripon.

**Madison, May 5:** East Side Club, 3735 Monona Dr. Beltline Highway exit 265, then north on Monona Drive, about 3 miles.

**Mineral Point, May 28:** Quality Inn, 1345 Business Park Rd. From Hwy 151: Exit 40, go south 1/2 mile on Hwy 23, follow signs.

## What Town Officials Said About This Workshop in Past Years

- I intend to use this starting tonight - my first meeting as chair.
- It will help tremendously in everyday affairs.
- The excellent reference materials will be easy to use in future.
- The workshop will help me better serve the people - and stay out of trouble.



# Local Government CENTER

UW  
Extension

## 2009 Town Officials Workshops

### 12 Locations Around Wisconsin

UW-Extension Local Government Center  
Wisconsin Towns Association  
UW-Madison Engineering Professional  
Development, Transportation  
Information Center  
UW-Extension County Offices



## Wisconsin Towns Association

## Town Officials Workshops May 2009

Name \_\_\_\_\_ Position \_\_\_\_\_  
 Town/Village \_\_\_\_\_ County \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone ( \_\_\_\_\_ ) \_\_\_\_\_  
 E-mail (optional) \_\_\_\_\_

I plan to attend the following workshop:

- ☐ Tuesday, May 5: Madison  
☐ Wednesday, May 6: Ripon  
☐ Thursday, May 7: Brookfield
- ☐ Monday, May 11: Wabeno  
☐ Tuesday, May 12: Minocqua  
☐ Wednesday, May 13: Cable  
☐ Thursday, May 14: Rice Lake
- ☐ Tuesday, May 19: Eau Claire  
☐ Wednesday, May 20: Stevens Point  
☐ Thursday, May 21: De Pere
- ☐ Wednesday, May 27: Tomah  
☐ Thursday, May 28: Mineral Point

- ☐ Materials only (\$30 per packet)

FEE: \$55 early registration fee (when payment is received seven days in advance of workshop date)  
 \$65 late registration and walk-ins

Fee covers the cost of instruction, materials, snack and lunch. A full refund will be made if notice of cancellation is received in writing or by fax seven days prior to the workshop.

No-shows will not receive a refund, but materials will be sent.

Registration is through the Wisconsin Towns Association. Phone: (715) 526-3157. Fax: (715) 524-3917.

MAIL: Make check payable to Wisconsin Towns Association and mail to:

Wisconsin Towns Association  
 W7686 County Rd MMM  
 Shawano, WI 54166

For further workshop information call the Local Government Center at (608) 262-9961.

UW-Extension provides equal opportunities in employment and programming, including Title IX requirements.

If you have a disability and desire accommodations, please advise us when you register. Requests are confidential.

# 2009 Town Officials Workshops - Agenda

## New Officials

- 8:00-8:25 **Registration**
- 8:25-8:30 **Welcome and Introductions**
- 8:30-9:45 **Powers and Duties of Town Officials**  
*Rick Stadelman or Tom Harnisch*
- 9:45-9:55 **BREAK**
- 9:55-10:45 **Open Meetings Law**  
*Dan Hill*
- 10:45-11:30 **Ethics and Conflicts of Interest**  
*Philip Freeburg*
- 11:30-12:20 **LUNCH**
- 12:20-1:20 **Town Road Maintenance and Road Safety**  
*Steve Pudloski or Ben Jordan*
- 1:20-1:30 **BREAK**
- 1:30-2:10 **Running Effective Meetings**  
*Dan Hill*
- 2:10-3:00 **Budgeting**  
*Kate Lawton*

## Continuing Officials

- 8:00-8:25 **Registration**
- 8:25-8:30 **Welcome and Introductions**
- 8:30-9:45 **Current Topics in Land Use Law**  
*Philip Freeburg*
- 9:45-9:55 **BREAK**
- 9:55-11:30 **Town Road Construction and Road Safety**  
*Steve Pudloski or Ben Jordan*
- 11:30-12:20 **LUNCH**
- 12:20-1:20 **Fire Protection Responsibilities**  
*Kate Lawton*
- 1:20-1:30 **BREAK**
- 1:30-2:30 **Performance Measurement**  
*Alan Probst*
- 2:30-3:00 **Legislative, Budget and Other Selected Topics**  
*Rick Stadelman or Tom Harnisch*

