

Who Should Attend

Town board and village board members, clerks, and treasurers.

Teaching Team

Mike Koles, Carol Nawrocki, and Lee Turonie, Wisconsin Towns Association

Philip Freeburg, Dan Hill, and Bill Rizzo, UW-Extension's Local Government Center

Ben Jordan and Steve Pudloski, UW Transportation Information Center

Past Comments

From 2013 workshops:

"Without this session I would have struggled for some time."

"Keep doing this."

I'll use this information to....

"...make our meetings more efficient."

"...make sure we comply with Open Meetings now that I understand it more."

"...pay more attention to roadway safety, not just the road itself but the edge and surrounding."

"...try to better understand other peoples' viewpoints."

Questions

Email for registration questions:
wtowns@frontiernet.net

For further workshop information call the Local Government Center at (608) 262-9960.



- 5/5 **Stevens Point:** *Holiday Inn Conv. Ctr., 1001 Amber Ave. From I-39; Exit #158 onto Hwy 10 heading east*
- 5/6 **Green Bay:** *The Meadows Conf. Center, 850 Kepler Dr. From I-43: exit #183 E to E. Mason St, turn right onto Challenger Dr; turn right onto Voyager Dr, Voyager Dr becomes Kepler*
- 5/7 **Brookfield:** *Midway Hotel Suites, 1005 S. Moorland Rd.*
- 5/12 **Cable:** *Lakewoods Resort, 21540 Cty Hwy M. 8 miles east of Cable on Hwy M.*
- 5/13 **Minocqua:** *AmericInn/Reulands, 700 US Highway 51 N. On US Hwy 51 in the heart of Minocqua.*
- 5/14 **Wabeno:** *Potawatomi Carter Casino and Hotel, Hwy 32 N - between Wabeno and Carter.*
- 5/27 **DeForest:** *North Star Conference Center and Hotel, 5025 Cty Rd V. From I-90/94, exit #126 at CR-V W.*
- 5/28 **Richland Center:** *Ramada White House, 1450 Veterans Dr. Just off US 14, one mile from downtown Richland Center.*
- 6/2 **Rice Lake:** *Wisconsin Indianhead Technical College, 1900 College Dr. Off US 53 and Cty O*
- 6/3 **Eau Claire:** *Sleep Inn & Suites, 5872 33rd Ave. From Hwy 29 take exit 69*
- 6/4 **Tomah:** *Cranberry Country Lodge, 319 Wittig Rd. Near intersection of US 12 and WI 21 west of I-94.*

An EEO/AA employer, UW-Extension provides equal opportunities in employment and programming, including Title IX and ADA requirements. Requests for reasonable accommodations for disabilities or limitations should contact the Local Government Center at (608) 262-9961 at least 72 hours prior to the program so that proper arrangements can be made. Requests are kept confidential.

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Cooperative Extension Service
Local Government Center
610 Langdon Street, Rm. 229
Madison, WI 53703-1104



Local Government
CENTER

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2015 Town Officials Workshops

11 Locations
Around Wisconsin

UW-Extension Local Government Center

Wisconsin Towns Association

UW-Madison Transportation Information
Center

UW-Extension County Offices



Wisconsin Towns Association

Town Officials Workshops May - June 2015

Name _____
 Town _____ County _____
 Position/Officer _____
 Address _____
 City _____ Zip _____
 Phone _____
 E-mail _____

Although you can choose between the topics during the day, please indicate where you will spend most of your time.

- New Officials
- Continuing Officials

I plan to attend the following workshop:

- Tuesday, May 5: Stevens Point
- Wednesday, May 6: Green Bay
- Thursday, May 7: Brookfield
- Tuesday, May 12: Cable
- Wednesday, May 13: Minocqua
- Thursday, May 14: Wabeno
- Wednesday, May 27: DeForest
- Thursday, May 28: Richland Center
- Tuesday, June 2: Rice Lake
- Wednesday, June 3: Eau Claire
- Thursday, June 4: Tomah
- Materials only (\$30 per packet)

FEE: \$65 early registration fee (when payment is received seven days in advance of workshop date)

\$75 late registration and walk-ins

Fee covers the cost of instruction, materials, snack and lunch. A full refund will be made if notice of cancellation is received in writing, by e-mail, or by fax seven days prior to the workshop.

No-shows will not receive a refund, but materials will be sent.

Registration is by mail: Make check payable to Wisconsin Towns Association and mail to:

Wisconsin Towns Association

W7686 County Rd MMM
Shawano, WI 54166

Fax: (715) 524-3917

Email for registration questions:
wtowns@frontiernet.net

For further workshop information call the Local Government Center at (608) 262-9960.

2015 Town Officials Workshops Agenda

New Officials

8:00 - 8:25	Registration
8:25 - 8:30	Welcome and Introductions
8:30 - 10:00	Powers and Duties of Town Officials <i>Carol Nawrocki/Lee Turonie</i>
10:00 - 10:10	Break
10:10 - 11:40	Fundamentals of Town Road Funding and Operations - <i>Ben Jordan/Steve Pudloski</i>
11:40 - 12:25	Lunch
12:25 - 1:20	Ethics and Conflicts of Interest <i>Philip Freeburg</i>
1:20 - 1:30	Break
1:30 - 2:15	Open Meetings Law <i>Dan Hill</i>
2:15 - 3:00	Running Effective Meetings and Public Involvement - <i>Dan Hill and Bill Rizzo</i>
3:00	<i>Evaluations and Adjourn</i>

Continuing Officials

8:00 - 8:25	Registration
8:25 - 8:30	Welcome and Introductions
8:30 - 10:00	Advanced Topics in Town Road Operations <i>Ben Jordan/Steve Pudloski</i>
10:00 - 10:10	Break
10:10 - 11:40	Hot Topics, Budget Update and Cracker Barrel <i>Carol Nawrocki/Lee Turonie</i>
11:40 - 12:25	Lunch
12:25 - 1:20	Planning for Public Involvement <i>Bill Rizzo</i>
1:20 - 1:30	Break
1:30 - 2:15	Enforcement of Ordinances <i>Philip Freeburg</i>
2:15 - 3:00	Leadership and Leading in Town Government <i>Mike Koles</i>
3:00	<i>Evaluations and Adjourn</i>



Photograph at right: Philip Freeburg at 2013 Town Officials Workshop
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