
PROGRAM CONTENT

The county officials workshops provide new and continuing county officials with a practical educational experience. Topics include:

- **Running Effective Meetings**
- **Open Meetings**
- **Ethics**
- **Budgeting**
- **Structure and Process of County Government**
- **Interfacing with the Public: Citizen Engagement and Media Relations**
- **Issues Update: Wisconsin Counties Association**

PROGRAM INSTRUCTORS

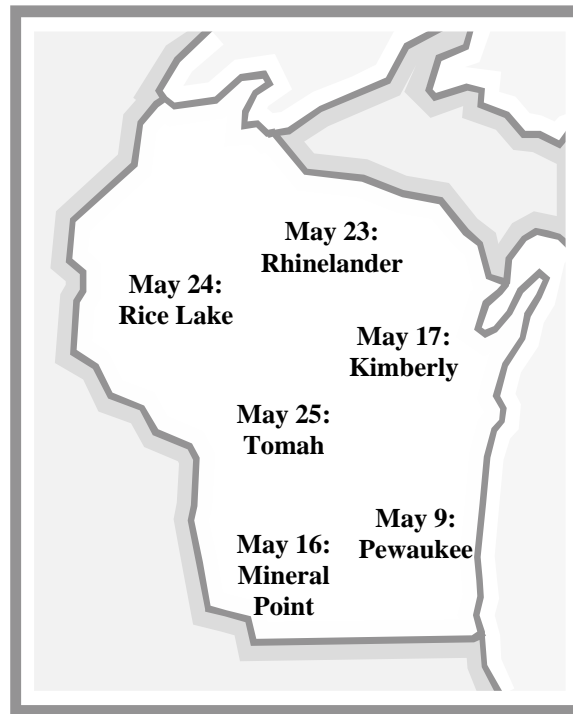
Instructors are UW-Extension educators and Wisconsin Counties Association staff. They have experience with state and county governments and bring a practical knowledge of the role and function of government to the program.

THE LOCAL GOVERNMENT CENTER

UW-Extension's Local Government Center (LGC) provides coordination and leadership for education programs benefiting local government. Staff members produce educational materials including fact sheets, reports, and videotapes. The LGC supports county Community Resource Development educators in providing town, village, city and county officials with timely, relevant information to fulfill their civic obligations. Visit LGC on the web at:

<http://www.uwex.edu/lgc/>

If you have a disability and desire accommodations, please contact the Local Government Center at (608) 262-9960 at least 72 hours before the workshop. University of Wisconsin provides equal opportunities in employment and programming including Title IX requirements.



DATES AND LOCATIONS

Tuesday, May 9, 2006 - Southeast: Pewaukee
Comfort Suites, N14 W24121 Tower Place (I-94 at Pewaukee Rd.) Map at: <http://lakecountrycorner.com/>

Tuesday, May 16, 2006 - Southwest: Mineral Point
Comfort Inn, 1345 Business Park Road
Map at: <http://comfortinnmineralpoint.com/>

Wednesday, May 17, 2006 - Northeast: Kimberly
Liberty Hall, 800 Eisenhower Drive
Just east of 441, turn north off of College Ave.

Tuesday, May 23, 2006 - North: Rhinelander
Holiday Acres Resort, South Shore Dr. & N. Lake George Rd., Map at: <http://holidayacres.com>

Wednesday, May 24, 2006 - Northwest: Rice Lake
WITC Conference Center, 1900 College Drive
Map at: <http://www.witc.edu/witc/ricelake.htm>

Thursday, May 25, 2006 - Central: Tomah
Holiday Inn, Interstate 94 and Hwy. 21
Map at: <http://tomahholidayinn.com/>

UW
Extension
Local Government Center

www.uwex.edu/lgc

COUNTY OFFICIALS WORKSHOPS

May 2006



A workshop for new and continuing county officials on the operations of county government and the emerging issues they will face as leaders.

Sponsored by:

UW-Extension Local Government Center
Wisconsin Counties Association
UW-Extension County Offices

**COUNTY OFFICIALS
2006 Spring Workshops**

Name: _____
 Title: _____
 County: _____
 Address: _____
 City: _____ State: ____ Zip: _____
 Phone: () _____
 E-Mail Address: _____

**Please make additional copies of this form for each individual registrant. The sliding fee schedule only applies if all forms are submitted together and are received at least 10 days prior to the workshop.*

Fee covers the cost of instruction, materials, snack and lunch. A full refund will be made if notice of cancellation is received in writing 10 days prior to the workshop. No-shows will not receive a refund.

I plan to attend the following workshop:

___ Pewaukee, May 9 ___ Rhinelander, May 23
 ___ Mineral Point, May 16 ___ Rice Lake, May 24
 ___ Kimberly, May 17 ___ Tomah, May 25

FEE: \$55 each for first three participants from a county
 \$45 for each additional participant
 \$65 for walk-in registrations the day of workshop

TOTAL = \$ _____

Make check payable to: Wisconsin Counties Association

Mail form and fee to: Wisconsin Counties Association
 County Officials Workshop
 22 E. Mifflin Street, Suite 900
 Madison, WI 53703

Workshop Information Only: (608) 262-9960
Registration Information: (608) 663-7188
FAX Registration: (608) 663-7189

FOR OFFICE USE ONLY:

Date Received: _____
 Check Number: _____
 Amount Received: _____

**COUNTY OFFICIALS WORKSHOP
AGENDA - MAY 2006**

TIME	PRESENTER	TOPIC
8:30 a.m.		ON-SITE REGISTRATION WITH ROLLS AND COFFEE
8:55 a.m.		WELCOME AND INTRODUCTIONS
9:00 a.m.	Alan Probst UW-Extension Local Government Center	STRUCTURE AND PROCESS OF COUNTY GOVERNMENT
9:45 a.m.	Dan Hill UW-Extension Local Government Center	OPEN MEETINGS LAW
10:30 a.m.	MORNING BREAK	
10:45 a.m.	Dan Hill UW-Extension Local Government Center	RUNNING EFFECTIVE MEETINGS
11:30 a.m.	Sarah Diedrick-Kasdorf Senior Legislative Associate Wisconsin Counties Association	INVOLVING THE PUBLIC
12:10	LUNCH	
1:00 p.m.	Kate Lawton UW-Extension Local Government Center	COUNTY BUDGETING - STATUTORY REQUIREMENTS
1:50 p.m.	AFTERNOON BREAK	
2:00 p.m.	Jim Schneider UW-Extension Local Government Center	ETHICS AND CONFLICTS OF INTEREST
2:40 p.m.	Sarah Diedrick-Kasdorf Senior Legislative Associate Wisconsin Counties Association	STATE-COUNTY ISSUES UPDATE
3:30 p.m.		ADJOURNMENT (COLLECT EVALUATIONS)

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