



## Upcoming Local Government Programs

June-July 2020



**UW-Madison Division of Extension's Local Government Center** publishes this announcement of statewide programs monthly. It includes UW-Madison Extension programming and other programs of interest relating to local government that are offered in Wisconsin. Asterisked (\*) programs are UW-Madison Extension's Local Government Center programs. Information about UW-Madison Extension's Local Government Center and its programming may be found at [lgc.uwex.edu](http://lgc.uwex.edu). Please send brochures and announcements of programs of statewide interest to Philip Freeburg ([philip.freeburg@wisc.edu](mailto:philip.freeburg@wisc.edu)). Our address: **Local Government Center**, 702 Langdon St., Suite 111, Madison, WI 53706.

Please call the specified program contact with questions about the programs.

**Disclaimer: Due to the Covid-19 outbreak, most in-person programming is cancelled. The programs listed will likely be conducted via webinar. Many courses are in the process of being rescheduled and more information will be published as dates and locations are provided. If you are organizing or running a program not listed, please contact the Local Government Center.**

### June 2020

\*Wednesday, June 3, 2020– **“Alcohol Beverage Regulation and Licensing- Part 2”** – Local Government Center. 10:00 a.m.-12:00 p.m. Part 2 is intended for new and continuing officials who want to stay up-to-date with recent law changes, current issues, and Wisconsin Department of Revenue resources related to alcohol licensing. Tyler Quam will cover recent legal updates and legislative changes. To submit your questions ahead of time, please email them by Wednesday, May 1, 2020 to [lgc@extension.wisc.edu](mailto:lgc@extension.wisc.edu). To register, visit: [https://uw.ungerboeck.com/prod/emc00/PublicSignIn.aspx?&SessionID=fbpffofalfb1feofblfap&Lang=\\*](https://uw.ungerboeck.com/prod/emc00/PublicSignIn.aspx?&SessionID=fbpffofalfb1feofblfap&Lang=*)

Friday June 5 & Friday June 26, 2020 - **Local Government 101** – League of Wisconsin Municipalities\$70-All online & may attend any LG 101 Webinar(s) (*in-person events for June rescheduled to these webinars.*) The League's 1-day workshop provides a basic framework for governing to both new city and village officials and those who want to brush up on their knowledge of local governance. You'll learn about city and village powers including municipal home rule, hear how to recognize and avoid conflicts of interest, go home with a quick tutorial on municipal budgeting as well as how to run a meeting and finish with an overview on managing public works projects. In addition, you'll have that age-old question answered: “what is a walking quorum anyway?” The League has adapted and have converted the one-day workshops into webinars - with more dates possible. Participants who opt for the online webinar version have the option to take the course all in one day or mix and match the four different

modules during any of our offered webinar dates over a 12-month period following their registration. In addition to the online training, participants will have the option of receiving a hard copy workbook or a USB version. The cost of the program is \$70 per person. Register here: <https://lwm-info.org/799/Local-Government-101-Important-Basics>

Agenda for Webinar Format:

- Module 1: 9:00 a.m. – 10:45 a.m. Welcome, Organization & Powers of Cities and Villages, and Recognizing and Avoiding Conflicts of Interest
- Module 2: 11:00 a.m. – 12:15 p.m. Budgeting & Financial Oversight
- Module 3: 1:00 p.m. – 2:30 p.m. Procedures for Local Government Meetings
- Module 4: 2:45 p.m. – 4:00 p.m. Managing Public Works Activities

\*Mondays, June 8, 2020- Monday, June 29, 2020 – **“County Officials Workshops”** – UW-Madison Division of Extension and Wisconsin Counties Association. Due to social distancing requirements, this training will be conducted utilizing a webinar format in 2020. For those unable to attend the webinars live, recordings will be posted on the Wisconsin Counties Association and Local Government Center websites. The webinars are being offered free of charge. Dates and topics are as follows:

**Monday, June 8, 2020: 9:00 a.m.- 10:30 a.m.**

- Who we are: the UW-Madison Division of Extension Local Government Center and the Wisconsin Counties Association
- Roles and Responsibilities for County Officials

**Monday, June 15, 2020: 9:00 a.m.- 10:30 a.m.**

- Wisconsin’s Open Meetings Law
- Agendas and Minutes

**Monday, June 22, 2020: 9:00 a.m.- 10:30 a.m.**

- Running Effective Meetings
- County Budgeting

**Monday, June 29, 2020: 9:00 a.m.- 10:30 a.m.**

- Wisconsin’s Public Records Law
- Ethics and Conflicts of interest

Check your email for registration materials, or register online at <https://fs30.formsite.com/Wiscounties/fpnaot4q5e/index.html>. If you have questions, contact WCA at 1-866-404-2700

\*Tuesday, June 9, 2020—\***When Revenues Fall Short – Weathering the Covid-19 Recession**  
Local Government Center 10:00 a.m. – 11:30 a.m., Zoom Webinar. Wisconsin municipal governments are already feeling the COVID-19 recession’s impact, and it is likely to get worse before it gets better. Further, Retail and Main Street have taken an economic hit in our current environment. Non-essential businesses have lost sales and workers, and community leaders and

economic development professionals are concerned about the future of local business districts. Room taxes and other revenues are significantly off across all sectors. This webinar will provide data and practical information on the potential revenue loss impacts on municipalities and how to anticipate and mitigate those impacts.

Presenters from Ehlers, KerberRose, the Wisconsin Policy Forum, and UW-Madison Extension's Community and Economic Development program, each of whom will provide data, practical advice, and potential solutions for local governments to consider as they deal with revenue shortfalls for 2020 and beyond. Cost: Free. Register here:

[https://uwextension.zoom.us/meeting/register/tJcrduyprjwsHdd-UZEaqPCe-f\\_btv0vtOi](https://uwextension.zoom.us/meeting/register/tJcrduyprjwsHdd-UZEaqPCe-f_btv0vtOi)

Thursday June 18, 2020 – **“Encouraging a Culture of Civility and Respect”** - Certified Public Manager® Program. 8:30 am - 3:15 pm, online. Cost: \$225 Govt/nonprofit. Disrespectful and uncivil behavior is on the rise in the workplace, costing organizations millions in lost productivity, lower quality, and employee turnover. To address this growing problem, we examine the concept of civil and respectful behavior and some of the possible reasons behind the trend. We also share strategies that organizational leaders and teams can employ to build and maintain a culture of civil and respectful behavior, and to address disrespectful or inappropriate behavior when they see it. Instructor: Sagar Allison Cooley. Questions: Masha Bubela, 608-263-5130. Register online at <https://continuingstudies.wisc.edu/classes/encourage-culture-civility-respect/>

Thursday June 18- Thursday June 25, 2020 – **“Improving Communication Skills”** – Transportation Information Center. Online. Course topics include: understanding basics of verbal communications, writing better emails, short letters and reports, team communications and delegation, conducting small meetings, and working with difficult people. Registration fee is \$150 and includes all course materials. Session dates and times are as follows:

- Thursday, June 18, 2020 from 1:00 p.m. to 3:00 p.m.
- Tuesday, June 23, 2020 from 1:00 p.m. to 3:00 p.m.
- Thursday, June 25, 2020 from 1:00 p.m. to 3:00 p.m.

To register, visit:

[https://uw.ungerboeck.com/prod/emc00/PublicSignIn.aspx?&SessionID=fb8ffkfa5fa2fb5ffoej2&%20Lang=\\*](https://uw.ungerboeck.com/prod/emc00/PublicSignIn.aspx?&SessionID=fb8ffkfa5fa2fb5ffoej2&%20Lang=*)

## July 2020

Wednesday, July 8, 2020– **“Avoiding Common Mistakes”** – League of Wisconsin Municipalities. Location: Rice Lake. Free for LWMMI Insured, \$50 all others. For more information, contact the League of Wisconsin Municipalities.

Tuesday, July 14- Tuesday, July 21, 2020 – **“Budgeting for Public Works”** – Transportation Information Center. Online. You will learn how to use various budget formats to communicate your department's operational costs, benefits, effectiveness, and changes over time, as well as

work with your agency's capital budgeting process to meet long range department needs. Registration fee is \$150 and includes all course materials. Session dates and times are as follows:

Tuesday, July 14, 2020 from 8:30 a.m.-11:30 a.m.

Tuesday, July 21 from 8:30 a.m.- 11:30 a.m.

To register, visit:

<https://uw.ungerboeck.com/prod/emc00/regload.html?OrgCode=10&EvtID=25324&AppCode=REG&CC=120042755472&REGTYPE=3100-101&Timeout=1000&GACode=UA-68094028-1>

Thursday, July 23, 2020- Friday July 24, 2020– **“County Board Chairs Forum”** – Wisconsin Counties Association. Location: Hotel Mead and Conference Center, 451 East Grand Avenue, Wisconsin Rapids, WI 54494. July 23, 12:00 p.m.- July 24, 4:00 p.m. For more information, contact Wisconsin Counties Association.

An EEO/AA employer, UW-Madison Division of Extension provides equal opportunities in employment and programming, including Title VI, Title IX and American with Disabilities (ADA) requirements. Requests for reasonable accommodations for **disabilities or limitations should be made prior to the date of the program or activity for which it is needed. Please do so as early** as possible prior to the program or activity so that proper arrangements can be made. Requests are kept confidential.