

**WISCONSIN CERTIFIED PUBLIC MANAGER® PROGRAM**  
**Planning & Progress Worksheet**

*This form is provided as a worksheet for you to keep track of your progress in the program. A computer-generated transcript from the CPM Program database is mailed to each candidate at least once a year.*

**Name:** \_\_\_\_\_

***PHASE I***

(date completed)

\_\_\_\_\_ Management Assessment for Personal Planning & Development  
\_\_\_\_\_ Supervisory Training (60 hours)  
\_\_\_\_\_ Professional Development Plan  
\_\_\_\_\_ Written Project

***PHASE II***

**Core Classes**

\_\_\_\_\_ The Public Management Profession & Environment  
\_\_\_\_\_ Presenting Yourself to One or Many  
\_\_\_\_\_ Strategic Planning & Goal Setting  
\_\_\_\_\_ Productivity & Quality Improvement  
\_\_\_\_\_ Problem Analysis & Problem Solving  
\_\_\_\_\_ Ethics, Values and the Public Manager  
\_\_\_\_\_ Leadership

**Management Electives** [18 hours (three 6-hour Classes) in *each* category]

Quantitative Methods (Classes #200-219)

Classes & dates: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Public Policy (Classes #220-239)

Classes & dates: Executive Writing: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Organizational Management (Classes #240-259)

Classes & dates: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Resource Management (Classes #260-279)

Classes & dates: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(over)

### Personnel Management (Classes #280-299)

Classes & dates:

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\_\_\_\_\_ Phase II Take-home Review Completed

### ***PHASE III***

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 Case Studies (4 days)

\_\_\_\_\_ Group Project

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 Individual Applied Project

\_\_\_\_\_ Leadership Seminar (2 days)

### **Professional Development Elective (PDE) Hours [18 hours needed]**

## Classe

Date attended

# hrs.

[illegible]