Project Management Fundamentals for Public Managers

All the tools you need to see a successful project through

When: November 16-17, 8:30-3:15

Where: Virtual, via Zoom

Gain foundational knowledge and explore contemporary best practices in project management to build the personal knowledge, skills and confidence you need to effectively lead projects. Whether you're leading your first project, struggling to get through all the projects on your to-do list, or looking for strategies to ensure project success, you will benefit from this class. This class costs $375.

By the end of this class, you should be able to:

1. Define project parameters in terms of quality, cost and time.
2. Develop a methodology for gaining customer input in order to define quality characteristics and meet customer expectations.
3. Develop a comprehensive planning strategy which breaks down major components of a project to the lowest level of implementation detail (tree diagram and summary sheet).
4. Explain the need for and develop a prioritization procedure applicable to a selected project.
5. Define steps in a process and assign time estimates accordingly.
6. Establish standards for quality specifications and monitoring procedures to be used during project implementation.
7. Define management responsibilities throughout the life cycle of the project.

Instructor: Sagar Awate (MS, Ohio State Univ.) has spent nearly a decade in project management as a consultant, employee, vendor, and contractor. He has also worked for various state agencies as well as in the private sector (consulting, insurance, finance, marketing, and sales). He is experienced in Waterfall, Iterative, and Agile methodologies.

Testimonials:
"The variety of tools and templates provided will be very useful! The content helped me identify areas where my organization can improve as well as areas where I can boost existing positives."

"Sagar was very knowledgeable in project management. He was a great communicator and allowed enough time for questions."

Register at: https://localgovernment.extension.wisc.edu/cpm-public-courses/